

AGENDA
LIBERTY TOWNSHIP MEETING

5 November 2020
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Committeepersons
- Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions

Adoption of Agenda

Adoption of Minutes

Meeting of 1 October 2020

Old Business

- COVID Proclamation
- PAIC Survey of Facilities
- Employment Practice Program 2020-2021 Updates
- NJDCA Division of Fire Safety Report
- Lewis Lane Water Issue

New Business

- Belfy Rowboat donation
- Recreation and Environmental Commission Resignations
- Planet Network
- OEM Emergency Operations Plan 2020 Update
- NJ State Firemen’s Association Membership Application
- Best Practices Inventory
- JCP&L Tree Trimming Program 2021
- Free Union Road State Contract Award

Resolutions

- Tax Lien Refund
- Budget Transfers
- Mountain Lake Fire Company Raffle

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows, on 5 November 2020. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:11 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; Peter Karcher; David Rogers, and Michael Beyer

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

MAYOR INSCHO

Mayor Inscho reported that Mike Beyer and Jeff Snyder had corrected the meeting room exit light identified in the Division of Fire Safety report. DPW had placed overlay on the top portion of Hillside Ave.

APPROVAL OF MINUTES

A motion by Pete Karcher to adopt the public minutes of 1 October 2020 carried.

UNFINISHED BUSINESS

A motion by Dan Grover to adopt the following Proclamation carried.

COVID19 DECLARATION EXTENSION
PROCLAMATION OF STATE OF EMERGENCY
TO ALL CITIZENS AND PERSONS WITHIN THE TOWNSHIP OF LIBERTY
AND TO ALL DEPARTMENTS, DIVISIONS AND BUREAUS OF THE
MUNICIPAL GOVERNMENT OF THE TOWNSHIP OF LIBERTY

WHEREAS, pursuant to the powers vested in me by Chapter 251 of the laws of 1942, as amended and supplemented, N.J.S.A. App. A;9-30 et. seq.; N.J.S.A 40:48-1 (6), and ordinances enacted pursuant thereto; N.J.S.A 2 C:33-1 et. seq.;-whichever law or laws apply), Executive Order 103 and by ordinances adopted by the Township of Liberty I have declared that a STATE OF EMERGENCY exists within the Township of Liberty; and

WHEREAS, the aforesaid laws authorize the promulgation of such orders, rules, and regulations as are necessary to meet the various problems which have or may be presented by such an emergency; and

WHEREAS, by reason of the rapidly evolving outbreak of the novel coronavirus, COVID-19, the need for government operations to address staffing capabilities to ensure essential operational needs are met in order to mitigate factors which may further adversely affect the health, safety, and welfare of the people of the township of Liberty and exacerbate and worsen existing conditions; and

WHEREAS, it has been determined that these areas of the Township of Liberty should be declared disaster areas, and further that certain measures must be taken to ensure that the authorities will be unhampered in their efforts to maintain law and order as well as an orderly flow of traffic and further in order to protect the persons and property of the residents affected by the conditions and finally that governmental operations including but not limited to the conduct of public meetings shall be substantially altered; and

WHEREAS, all lands within the boundaries of the Township of Liberty are hereby designated as disaster areas.

NOW, THEREFORE, IN ACCORDANCE with the aforesaid laws, we do hereby promulgate and declare the following regulations attached hereto and made a part of hereof shall be in addition to all other laws of the State of New Jersey and the Township of Liberty.

Vote: aye - Beyer
aye - Karcher
aye - Grover
aye - Rogers
aye - Inscho

John Inscho,
Mayor

PAIC SUREVEY OF TOWNSHIP FACILITIES

Remediation for the 2020 Loss Control Survey of Liberty Township for beach driveway paving will be addressed by the beach sub-committee of which David Rogers and Mayor Inscho are members.

2020-2021 EMPLOYMENT PRACTICES LIABILITY PROGRAM

Review of the Model Personnel Policies and Procedures Manual for the 2020 Policy Year is ongoing.

NJDCA DIVISION OF FIRE SAFETY REPORT

Liberty Township received an inspection on 8 September 2020. Three violations were noted; two in the DPW garage and one within the Municipal Building. The Municipal Building violation was corrected by Mike Beyer and one violation in the DPW garage was corrected. The remaining violation with the diesel pumps was addressed by Mayor Inscho. Following a discussion, a motion by Mayor Inscho to authorize the contract to C-3 Technologies, LLC for the purchase of one, removal of two old and installation of one new diesel pump carried.

LEWIS LANE WATER ISSUE

Mayor Inscho visited site on Monday, 28 September and reported that since the owner is currently in Africa. Neither Mayor Inscho nor the Zoning Official has received any response from the tenant. No running water has been observed on the public road in last few weeks as per Mayor.

MOUNTAIN LAKE BEACH SHACK

Mayor Inscho and Peter Karcher were coordinating repairs to the Mountain Lake Beach shack with intentions of having the roof down to the block this year.

NEW BUSINESS

BELLY ROWBOAT DONATION

A letter of 15 October 2020 was received from Robert and Eva Bellfy donating a rowboat to the Township of Liberty for use by the beach staff. A motion by David Rogers to accept the donation of a row boat from Robert and Eva Bellfy carried.

RECREATION COMMISSION RESIGNATION

A letter of 15 October 2020 was received from Amanda Loguidice stating her resignation as Chair of the Recreation Commission effective 31 October 2020.

ENVIRONEMTNAL COMMISSION RESIGNATION

A letter of 15 October 2020 was received from Jess Howk announcing her resignation from the Environmental Commission effective 5 October 2020.

A letter of 15 October was received from Shannon Schaaf announcing her resignation as the Environmental Commission Secretary effective 31 December 2020.

PLANT NETWORKS

A letter was received from Robert Boyle, CEO Planet Networks, Inc publicizing their intentions of upgrading and expanding fiber optics network in Liberty Township by deploying fiber optic cabling in the public right-of-way. This fiber optic cabling would be used to provide high-speed internet access, phone services, and other ancillary internet-enabled services to the businesses and residents within Liberty Township. Under NJ State statute Planet Networks must obtain consent from Liberty Township to locate and operate in the right-of-way. Planet Networks is requesting non-site-specific consent granting permission to locate and operate in the right-of-way by attaching to existing and new utility poles and/or underground conduits. IT was agreed to investigate the information provided and visit this topic at a future meeting.

OEM EMERGENCY OPERATIONS PLAN 2020 UPDATE

Steve Ciecwizi reported that the OEM Emergency Operations Plan 2020 has been updated and was filed with Warren County OEM in October 2020.

NJ STATE FIREMEN’S ASSOCIATION

A motion by Dan Grover authorizing the acceptance of a NJ State Firemen’s Association Membership application from Dustin M Nevins and Eric Jalosky carried. Mayor Inscho abstained.

BEST PRACTICES INVENTORY 2020

The Liberty Township Best Practices Inventory FY2021 was presented to the Township Committee for review, adopted and filed 29 October 2020.

JERSEY CENTRAL POWER & LIGHT TREE TRIMMING 2021

JCP&L submitted their plan for 2021 tree trimming along Company rights-of-way at Furnace Brook Substation. The plan includes tree trimming along 63 municipal roads within Liberty Township. A motion by Dan Grover authorizing Mayor Inscho to execute an acknowledgement of notification carried.

FREE UNION ROAD STATE CONTRACT AWARD

A motion by Dan Grover to adopt the following Resolution carried.

**RESOLUTION #2020.074
APPROVING USE OF THE MORRIS COUNTY CO-OP
CONTRACT#6 FOR ROAD RESURFACING (PAVING), AND MORRIS COUNTY CO-OP
CONTRACT #36 FOR THE STRIPPING OF FREE UNION ROAD**

WHEREAS, the Township of Liberty is a member of and participant in the Morris County Cooperative Pricing Council (MCCPC) for 2020.

BE IT RESOLVED by the Township Committee of the Township of Liberty to authorize the use of the Morris County Co-op Contract #6 for Road surfacing (estimated amount of \$113,020.00), and Morris County Co-op Contract #36 for Striping (estimated amount of \$2,209.00) of Free Union Road.

Vote: aye - Karcher
aye - Rogers
aye - Beyer
aye - Grover
aye - Inscho

John Inscho,
Mayor

RESOLUTIONS

TAX LIEN REFUND. A motion by Mike Beyer to adopt the following Resolution carried.

RESOLUTION #2020.075

TAX LIEN REFUND

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium	Total Refund
51	7	19-00005	US Bank Cust/ProCap8 US Bank Global Corp. Trust 50 South 16 th St. Suite 2050 Philadelphia PA 19102	\$11,399.17	\$1,143.69	\$3,200.00	\$15,742.86

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Beyer
aye - Karcher
aye - Grover
aye - Rogers
aye - Inscho

John Inscho,
Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2020.076
APPROPRIATION TRANSFERS

WHEREAS, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the current year; and

WHEREAS, there appears to be a surplus in one or more current budget appropriations over and above the demand deemed to be necessary for the balance of the current year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Liberty, Warren County, New Jersey that in accordance with the provision of RS 40A:4-58, that the Treasurer be and is hereby authorized and directed to make the following transfer:

	FROM	TO
Worker's Comp	\$1,664.00	
Group Health Insurance	\$3,538.08	
Other Insurance		\$1,664.00
Admin S/W		\$189.42
Municipal Clerk S/W		\$1,500.00
Tax Collector S/W		\$920.35
Tax Assessor S/W		\$928.31
Total	\$5,202.08	\$5,202.08

Vote: aye - Rogers
aye - Grover
aye - Beyer
aye - Karcher
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried. Mayor Inscho abstained.

RESOLUTION #2020.077
RAFFLE APPLICATION

WHEREAS, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 7 February 2021 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held between 12:00 pm and 3:00 pm; and

WHEREAS, the appropriate application forms and fees have been submitted to the Municipal Clerk; and

WHEREAS, there appears to be no reason to deny the aforesaid applications.

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren, State of New Jersey

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: aye - Grover
aye - Beyer
aye - Rogers
aye - Karcher
abstain - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2020.078
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$1,083,435.67.

Vote: aye - Grover
aye - Rogers
aye - Karcher
aye - Beyer
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:25 pm.

Shannon Schaaf – Ms. Schaaf announced that the Mountain Lake Sub-Committee would be conducting a virtual meeting Thursday, 12 November. She also advised that Corey Pisacki, Highlands Council, was awaiting Liberty Township’s contact to pursue Highlands funding opportunities.

Lisa Thomas – Ms. Thomas inquired what were Planet Network’s intentions.

Keith Earwood – Mr. Earwood stated that he wanted firm dates and commitments for remediation of alleged damages to his property following the Lakeside Drive West Road closure repair project. Mayor Inscho and Jeff Snyder, DPW Supervisor, agreed to meet with Mr. Earwood, Monday 9 November, 7:30 am at his home.

Joe Thomas – Mr. Thomas advised that ever since Super Storm Sandy a Sprint cable has been laying through the swamp behind the firehouse

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:38 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 3 December 2020

